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PART-IIA

GOVERNMENT OF MEGHALAYA ORDERS BY THE GOVERNOR

NOTIFICATIONS

The 23rd March, 2011.

(Correction to the Meghalaya Fundamental Rules & Subsidiary Rules, 1984)

CORRECTION SLIP NO. 77

S.R. 4 (6) - Substitute the existing entries against S.R. 4(6) by the following :-

Group 'A' - All posts in the revised scale of pay the maximum of which is Rs. 33,690/- and above.

Group 'B' - All posts in the revised time scale of pay the maximum of which is Rs. 27,510/- and above but below Rs.33,690/-.

Group 'C' - All posts in the revised time scale of pay the maximum of which is Rs. 13,840/- and above but below Rs. 27,510/-

Group 'D' - All posts in the revised time scale of pay the maximum of which is Rs. 12,700/-.

This amendment shall be deemed to take effect from 1st January, 2007.

(Reference : NotificationNo.FEG.25/2010/I, dated 23rd March, 2011).

B. K. DEV VARMA,
Addl. Chief Secretary to the Govt. of Meghalaya,
Finance (Establishment) Department.

The 23rd March, 2011.

No.FEG.25/2010/1.—In exercise of the powers conferred by proviso to Article No. 309 of the Constitution of India, the Governor of Meghalaya is pleased to order that the following further amendment shall be made to the Meghalaya Fundamental Rules and Subsidiary Rules 1984.

SR. 4 (6) - Substitute the existing entries against SR. 4(6) by the following :-

Group 'A' - All posts in the revised scale of pay the maximum of which is Rs. 33,690/- and above.

Group 'B' - All posts in the revised time scale of pay the maximum of which is Rs. 27,510/- and above but below Rs. 33,690/-.

Group 'C' - All posts in the revised time scale of pay the maximum of which is Rs. 13,840/- and above but below Rs. 27,510/-.

Group 'D' - All posts in the revised time scale of pay the maximum of which is Rs. 12,700/-.

It shall come into force from 1st January, 2007.

B. K. DEV VARMA,
Addl. Chief Secretary to the Govt. of Meghalaya,
Finance (Establishment) Department.

The 23rd March, 2011.

(Correction to the Meghalaya Fundamental Rules & Subsidiary Rules 1984)

CORRECTION SLIP NO. 81

F.R. 27. Page 29 : Immediately after F. R. 27 at page 29 of the Meghalaya Fundamental Rules & Subsidiary Rules, 1984, the following shall be inserted :-

“Administrative Instructions :

“Officer due to cross the Efficiency Bar should apply well in time through his superior who is required to make special report for the year preceding the date on which the officer is due to cross efficiency bar. The Officer concerned shall intimate his immediate superior two or three months in advance of the due date so that all formalities can be completed before or shortly after the due date. The criterion for crossing the efficiency bar is :-

- (a) that the officer must have worked during the year at the end of which he is to cross the Efficiency Bar satisfactorily and to the best of his ability and
- (b) that his integrity during that year has not been in question.

“If an Officer is regarded unfit to cross the efficiency bar on one occasion his case shall be considered again at the end of another year and the above criteria apply to his work during that year”.

It shall come into force from the date of this Notification.

B. K. DEV VARMA,
Addl. Chief Secretary to the Govt. of Meghalaya,
Finance (Establishment) Department.

The 23rd March, 2011.

No.FEG.25/2010/3.—In exercise of the powers conferred by proviso to Article No. 309 of the Constitution of India and all other powers enabling him in this behalf, the Governor of Meghalaya is pleased to order that the following amendment shall be made to the Meghalaya Fundamental Rules and subsidiary Rules, 1984.

S.R. III (1), Page 133 :—Delete the existing entries against SR. III (1) in respect of the Maternity Leave and substitute by the following :

“S.R. 111(1). A competent authority subject to the limit of two surviving children in the entire service period may grant to a female government servant, maternity leave for a period of 120 days from the date of commencement. However, in the case of still-born delivery, the grant of maternity leave exceeding the above limit shall also be admissible. During such period, she shall be paid leave salary equal to the pay drawn immediately before proceeding on leave”.

It shall come into force from the date of the Government O.M No.F(PR)-73/2009/1 dated 23rd December, 2009.

B. K. DEV VARMA,
Addl. Chief Secretary to the Govt. of Meghalaya,
Finance (Establishment) Department.

The 23rd March, 2011.

No.FEG.25/2010/7.—In exercise of the powers conferred by proviso to Article No. 309 of the Constitution of India and all other powers enabling him in this behalf, the Governor of Meghalaya is pleased to order that the following amendment shall be made to the Meghalaya Fundamental Rules and Subsidiary Rules, 1984:

S.R. 111-A, Page 134.—A new Rule as S.R. 111 -A shall be added below S.R. 111 (4) at page 134:

“S.R. 111-A : Paternity leave.—A competent authority, subject to the limit of two surviving children in the entire service period, may grant paternity leave for a period of seven days to the spouse of a female government servant during the confinement of his wife for child-birth. During such period, he shall be paid leave salary equal to the pay drawn immediately before proceeding on leave. The leave is not debitible to Leave account and may be combined with any other kind of leave except casual leave.”

It shall come into force from the date of Government O.M. No. F(PR)-73/2009/1, dated 23rd December, 2009.

B. K. DEV VARMA,
Addl. Chief Secretary to the Govt. of Meghalaya,
Finance (Establishment) Department.

The 23rd March, 2011.

No.FEG.25/2010/9.—In exercise of the powers conferred by proviso to Article No. 309 of the Constitution of India and all other powers enabling him in this behalf, the Governor of Meghalaya is pleased to order that the following further amendment shall be made to the Meghalaya Fundamental Rules and Subsidiary Rules, 1984:

FR. 27, Page 29: Immediately after F. R. 27 at page 29 of the Meghalaya Fundamental Rules & Subsidiary Rules, 1984, the following shall be inserted :-

“Administrative Instructions:

“Officer due to cross the Efficiency Bar should apply well in time through his superior who is required to make special report for the year preceding the date on which the officer is due to cross efficiency bar. The Officer concerned shall intimate his immediate superior two or three months in advance of the due date so that all formalities can be completed before or shortly after the due date. The criterion for crossing the efficiency bar is :-

(a) that the officer must have worked during the year at the end of which he is to cross the Efficiency Bar satisfactorily and to the best of his ability and

(b) that his integrity during that year has not been in question.

“If an Officer is regarded unfit to cross the efficiency bar on one occasion his case shall be considered again at the end of another year and the above criteria apply to his work during that year”.

It shall come into force from the date of this Notification.

B. K. DEV VARMA,

Addl. Chief Secretary to the Govt. of Meghalaya,
Finance (Establishment) Department.

The 23rd March, 2011.

Correction to the Meghalaya Fundamental Rules & Subsidiary Rules 1984.

CORRECTION SLIP NO. 79

FR.91-A, Page.121.—Earned Leave for persons serving in Vacation Department. - A new Rule as F.R. 91-A shall be added below "Explanation" 2 (b) of F.R. 91 (ii) (d) at page 121:

"F.R. 91-A. Earned Leave for persons serving in Vacation Departments. - 1 (a) Leave account of a teacher, principal, headmaster, librarian, laboratory assistant or Group 'D' staff working in a school shall be credited in advance with Earned leave in two instalments of 5 days each on the first day of January and July of every year.

(b) If a teacher, principal, headmaster, librarian, laboratory assistant or Group 'D' staff working in the school has availed of extra-ordinary leave and / or some period of absence has been treated as dies non during a half-year the credit to be afforded to his leave account at the commencement of the next half-year shall be reduced by 1/30th of the period of such leave and/or period of dies non subject to a maximum of five days.

(c) The credit for the half-year in which a teacher, headmaster, principal, librarian, laboratory assistant or a Group 'D' staff working in a school is appointed/ceases to be in service shall be allowed at the rate of 5/6th day for each completed month of service which he has/had rendered or is likely to render in the half-year in which he is appointed/cease to be in service.

NOTE.- In the case of a teacher, principal, headmaster, librarian, laboratory assistant or a Group 'D' staff working in a school the earned leave, if any, admissible under F.R. 91 (ii) (a) shall be in addition to the earned leave admissible under sub-rule (1) above.

(2) Vacation may be taken in combination with or in continuation of any kind of leave under these rules.

Provided that the total duration of vacation and earned leave taken in conjunction, whether the earned leave is taken in combination with or in continuation of other leave or not, shall not exceed the amount of earned leave due and admissible to the government servant at a time under F.R. 90.

(3) The earned leave under this rule at the credit of a government servant at the close of the previous half-year shall be carried forward to the next half-year, subject to the condition that the leave so carried forward plus the credit for the half-year do not exceed the maximum limit as specified under F.R. 90.

B. K. DEV VARMA,
Addl. Chief Secretary to the Govt. of Meghalaya,
Finance (Establishment) Department.

The 23rd March, 2011.

No.FEG.25/2010/5.—In exercise of the powers conferred by proviso to Article No. 309 of the Constitution of India and all other powers enabling him in this behalf, the Governor of Meghalaya is pleased to order that the following further amendment shall be made to the Meghalaya FRs and SRs 1984.

FR.91-A, Page.121- Earned Leave for persons serving in Vacation Department. - A new Rule as FR 91-A shall be added below "Explanation" 2 (b) of FR 91 (ii) (d) at page 121:

"F.R. 91-A. Earned Leave for persons serving in Vacation Departments. - I (a) Leave account of a teacher, principal, headmaster, librarian, laboratory assistant or Group 'D' staff working in a school shall be credited in advance with Earned leave in two instalments of 5 days each on the first day of January and July of every year.

(b) If a teacher, principal, headmaster, librarian, laboratory assistant or Group 'D' staff working in the school has availed of extra-ordinary leave and / or some period of absence has been treated as dies non during a half-year the credit to be afforded to his leave account at the commencement of the next half-year shall be reduced by 1/30th of the period of such leave and/or period of dies non subject to a maximum of five days.

(c) The credit for the half-year in which a teacher, headmaster, principal, librarian, laboratory assistant or a Group 'D' staff working in a school is appointed/ceases to be in service shall be allowed at the rate of 5/6th day for each completed month of service which he has/had rendered or is likely to render in the half-year in which he is appointed/cease to be in service.

NOTE.- In the case of a teacher, principal, headmaster, librarian, laboratory assistant or a Group 'D' staff working in a school the earned leave, if any, admissible under F.R. 91 (ii) (a) shall be in addition to the earned leave admissible under sub-rule (1) above.

(2) Vacation may be taken in combination with or in continuation of any kind of leave under these rules.

Provided that the total duration of vacation and earned leave taken in conjunction, whether the earned leave is taken in combination with or in continuation of other leave or not, shall not exceed the amount of earned leave due and admissible to the government servant at a time under F.R. 90.

(3) The earned leave under this rule at the credit of a government servant at the close of the previous half-year shall be carried forward to the next half-year, subject to the condition that the leave so carried forward plus the credit for the half-year do not exceed the maximum limit as specified under F.R. 90.

It shall come into force from the date of Govt. O.M. No. F(PR)-73/2009/I, dtd. 23rd December, 2009.

B. K. DEV VARMA,
Addl. Chief Secretary to the Govt. of Meghalaya,
Finance (Establishment) Department.

The 23rd March, 2011.

(Correction to the Meghalaya Fundamental Rules & Subsidiary Rules, 1984)

CORRECTION SLIP NO. 78

SR.III (1), page 133:—Delete the existing entries against S.R. 111(1) in respect of the Maternity Leave and substitute by the following;

“S.R. 111 (I), A competent authority subject to the limit of two surviving children in the entire service period may grant to a female government servant, maternity leave for a period of 120 days from the date of commencement. However, in the case of still-born delivery, the grant of maternity leave exceeding the above limit shall also be admissible. During such period, she shall be paid leave salary equal to the pay drawn immediately before proceeding on leave”.

This amendment : shall be deemed to take effect from the 23rd December, 2009 *vide* Notification No. FEG, 25/2010/3, dated 23rd March, 2011.

D. MUKHIM,
Under Secretary to the Govt of Meghalaya,
Finance (Establishment) Department.

The 23rd March, 2011.

(Correction to the Meghalaya Fundamental Rules & Subsidiary Rules 1984)

CORRECTION SLIP NO. 80

S.R. 111-A, Page 134.—A new Rule as S. R. 111- A shall be added below S. R. 111 (4) at page 134:

“**S.R. 111-A :** Paternity leave.— A competent authority, subject to the limit of two surviving children in the entire service period, may grant paternity leave for a period of seven days to the spouse of a female government servant during the confinement of his wife for child-birth. During such period, he shall be paid leave salary equal to the pay drawn immediately before proceeding on leave. The leave is not debitible to Leave account and may be combined with any other kind of leave except casual leave.”

This amendment shall be deemed to take effect from the 23rd December, 2009 *vide* Notification No. FEG.25/2010/7, dated 23rd March, 2011.

D. MUKHIM,
Under Secretary to the Govt. of Meghalaya,
Finance (Establishment) Department.

Shillong, the 19th May, 2011).

No.AGRI(E)21/2008/63:- The services of Smti Hemelyne Lyngdoh, Deputy Director of Horticulture(Marketing) Shillong is hereby placed on deputation as Deputy Director, State Agriculture Management and Extension Training Institute ,Meghalaya under the following terms and conditions of deputation on Foreign Service read with O.M.FEG.74/72/365,dated 17th August, 2010 (Copy enclosed)for 1(one) year with effect from 1.04.2011 the date of taking over charge and until further orders:-

Terms & Conditions

1. Period of deputation.	-	One year with effect from the date of joining in the first instance.
2. Pay	-	During the period of deputation, the Officer will be entitled to draw his own grade pay and allowances as admissible under the State Govt. Rules plus deputation (duty) allowances at 5% of the employee's basic pay subject to a maximum of ₹ 1000/- P.M. when the transfer is within the same station and 10% of the employee's basic pay subject to a maximum of ₹2000/- p.m. if the transfer is outside the station, provided that the basic pay plus deputation (duty)allowance shall at no time exceed ₹ 46,760/- p.m.(or the maximum of the scale of pay of the deputation post.)
<u>OR</u>		
		The Officer may elect the scale of pay prescribed by the Foreign Employer/borrowing Government plus other allowances admissible under the Rules of the Foreign Employer/borrowing Government but without the benefit of deputation(duty) allowances subject to the restriction laid down in Para 4.5 of Finance(E)Department O.M.No.FEG.74/72/357,dated 21.12.98.
3. Dearness Allowances etc.	-	The Officer will be entitled to the dearness allowance under the rules of his parent Government(or under the rules of the Foreign Employer/borrowing Government according to his option to retain his scale of pay under the parent Government or he draws pay in the scale of pay attached to the post under the Foreign Employer/borrowing Government).
4. Joining Time T.A./D.A.	-	The Officer will be entitled to joining time and T.A./D.A. both on joining the post of deputation and on reversion there from to the parent Government under the rules of the Foreign Employer. The expenditure for the purpose will be borne by the Foreign employer. T.A./D.A. for journeys performed on tour in connection with the work of the foreign employer will be paid by and under the rules of the foreign employer,(In case of deputation to other State Government including Government of India joining time pay and T.A.will be regulated as per provision laid down in Appendix 3-B of Account Code Vol.I).

5. **Leave Salary & Pension Contribution** - The Foreign Employer will be liable to pay the leave salary and pension contribution according to the rate in force from time to time. Regarding payment of leave salary, the procedure laid down in O.M.No.FEG.74/72/114,dated 4.11.75 shall apply. (In case of deputation to other Governments including Government of India, General Principles as laid down in Account Code Vol-I shall apply.)

6. **Leave Salary during Disability Leave.** - The Foreign Employer will be liable to pay the leave salary in respect of any disability incurred in and through service under the Foreign Employer even if such disability manifests itself after the termination of the service under the Foreign Employer.

7. **Pension or Contribution Provident Fund.** - The Officer will not be allowed to join any pension or contributory Provident Fund scheme.

8. **Medical facilities** - The foreign employer/borrowing Government will provide the medical facilities not inferior to those which the Officer would have been enjoyed in his parent Government but for his deputation.

9. **Grant of Gratuity or Pension for injury or Death.** - The Foreign Employer will be responsible for payment of any gratuity or pension that may be admissible under the rules if any injury is sustained or death occurs during the services under the foreign employer.

10. **Compensatory allowance.** - The whole expenditure in respect of any compensatory allowance for the period of leave during, and/or at the end of services under the Foreign Employer/borrowing Governments before he joins his parent Government will be borne by the Foreign Employer/borrowing Government.

11. **Local Allowance** - The Officer will be entitled to the Local(City) allowance, House rent allowance and other local allowances according to the rules of the foreign Employer/borrowing Government.

12. **Bonus** - The Officer will be entitled to the Bonus if any, at the rate as declared and allowed by the Foreign employer to its employees if he opts the scale of pay of the deputation post.

13. **Leave Rules** - The Officer will remain subject to leave Rules applicable to the Service of which he is a member.

14. **Traveling Concession** - The Officer will be entitled to leave Travel Concession from the Foreign Employer/borrowing Government on the scale he is entitled to under the parent Govt. and the cost of such concession will be borne by the foreign Employer/borrowing Government.

15. **Residential Accommodation.** - The Officer will be entitled to the residential accommodation according to the Rules of his parent Government (or the Rules of the Foreign Employer/borrowing Government according to his option to draw his own grade pay or the scale of pay of the deputation post)and the expenditure should be borne by the foreign employer/borrowing Government.

16. Moveable and Immoveable Properties

The Officer will regularly furnish returns of moveable and immovable properties owned by him to his Parent Government.

17. Commencement and Termination of Deputation Services.

The date of Commencement of the Service Officer handed over charge of the post in his Parent Department/Office and the date of Termination will be the date he taken over charges of the post in his Parent Department/Office as provided under F.Rs. and S.Rs.

(P.Kharkongor)
Commissioner & Secretary to the Govt.of Meghalaya,
Agriculture, etc. Departments

The 17th August, 2010.

OFFICE MEMORANDUM

Subject :- Transfer of State Government Employees to other Govt. Departments, Companies, Corporations etc. - Deputation (Duty) Allowance.

No.FEG.74/92/365.—Consequent upon the revision of pay structures on the recommendation of the 4th Meghalaya Pay Commission and in partial modification of the previous O.M. No.FEG.74/72/357, dated 21st December, 1998, it has been decided that the existing rate of Deputation (Duty) Allowance as specified under para 4.1 and the limit of Deputation pay as specified under para 4.5 of the said O.M., referred to above, be revised as follows :-

4.1. The Deputation (Duty) Allowance admissible shall be at the following rates.

- (a) 5% of the basic pay subject to a maximum of Rs.1000/-per mensem for transfer within the same station.
- (b) 10% of the basic pay subject to a maximum of Rs. 2000/- per mensem in all places other than the same station.

Provided that the basic pay plus deputation (Duty) allowance should not exceed Rs. 46,760/- (maximum pay of the Head of Department).

4.5. In order that no employee receives an abnormal pay increase by virtue of being posted on deputation, the Authority ordering the deputation will ensure that the minimum pay in the scale of pay of the post to which such deputation is made is not substantially in excess of his basic pay plus deputation (duty) allowance at prescribed rates. Where such minimum substantially exceeds the emoluments admissible under the alternative of drawing deputation (duty) allowance at prescribed rates, the Appointing Authorities are expected to apply the provisions of Fundamental Rules 37 and specially restrict the pay of deputationists to a suitable figure below the minimum pay of the posts. For sake of uniformity, it has been decided that the pay allowed under F.R. 37 should not exceed the basic pay of the deputationists by more than the amounts shown below :-

(a) For employees in receipt of basic pay below Rs. 9,000/-	20% of basic pay.
(b) For employees in receipt of basic pay above Rs. 9,000/- per mensem but below Rs. 19,800/- per mensem.	15% of basic pay or Rs. 1,800/- per mensem whichever is more.
© For employees in receipt of basic pay above Rs. 19,800/- per mensem.	12½% of basic pay or Rs. 2900/- per mensem whichever is more.

2. The new rate shall have effect from 1st January, 2007.

3. It may be noted that all other conditions as laid down in the previous O.M.No.FEO.74/72/355, dated 18th September, 1993 would continue to apply, as before.

N. S. SAMANT,

Commissioner & Secretary to the Govt. of Meghalaya,
Finance (Establishment) Department.

The 3rd September, 2010.

CORRIGENDUM

No.FEG.74/72/367.—The letter No.appeared in O.M.No.FEG.74/92/365, dated 17th August, 2010 may please be read as No.FEG.74/72/365, dated 17th August, 2010.

D. MUKHIM,

Under Secretary to the Govt. of Meghalaya,
Finance (Establishment) Department.

Shillong, the 25th May, 2011.

NO.AGRI(E)241/85/51-The services of Shri Coronet Sawkmie, Asstt. Director of Agriculture (Agronomy) Nongstoin is placed at the disposal of Meghalaya State Agril. Marketing Board on deputation for appointment as Secretary, Mawiong Market Committee under the following terms and conditions of deputation with deputation allowance read with O.M.No.FEG-74/92/365, dt.17th Aug.2010 and Corrigendum No.FEG-74/72/367, dt.3rd Sept, 2010 (copy enclosed) w.e.f. 21.2.2011 to 20.2.2012:-

Terms & Conditions.

1. Period of deputation.

One year with effect from the date of joining in the first instance.

2. Pay.

During the period of deputation, the Officer will be entitled to draw his own grade pay and allowances as admissible under the State Govt, Rules plus deputation (duty) allowances at 10% of the employee's basic pay subject to a maximum of Rs.100/- P.M. when the transfer is within the same station and 20% of the employee's basic pay subject to a maximum of Rs.250/-p.m. if the transfer is outside the station provided that the basic pay plus deputation (duty)allowance shall at no time exceed Rs.2100/- p.m. (or the maximum of the scale of pay of the deputation post).

O R

The Officer may elect the scale of pay prescribed by the foreign Employer/borrowing Government plus other allowances admissible under the Rules of the Foreign Employer/ borrowing Government but with Out the benefit of deputation (duty) allowances subject to the restriction laid down in Para 4.5 of Finance(E)Department O.M.No.FEG-74/72/170, dated 8.2.77.

3. Dearness Allowances etc.

The Officer will be entitled to the dearness allowances under the rules of his parent Government (or under the rules of the Foreign Employer/borrowing Government according to his option to retain his scale of pay under the parent Government or he draws pay in the scale of pay attached to the post under the Foreign Employer/ borrowing Government.

4. Joining Time T.A/D.A.

The Officer will be entitled to joining time and T.A/ D.A. both on joining the post of deputation and on reversion there from to the parent Government under the rules of the Foreign Employer. The expenditure for the purpose will be borne by the Foreign employer, T.A / D.A. for journeys performed on tour in connection with the work of the foreign employer will be paid by and under the rules of the foreign employer (incase of deputation to other State Government including Government of India joining time pay and T.A. will be regulated as per provision laid down in Appendix 3-B of Account Code Vol.I).

5. Leave Salary & Pension Contribution	The Foreign Employer will be liable to pay the leave salary and pension contribution according to the rate in force from time to time. Regarding payment of leave salary, the procedure laid down in O.M.No.FEG.74/72/114,dated 4.11.75 shall apply. (In case of deputation to other Governments including Government of India, General Principles as laid down in Account Code Vol-I shall apply.)
6. Leave Salary during Disability Leave.	The Foreign Employer will be liable to pay the leave salary in respect of any disability incurred in and through service under the Foreign Employer even if such disability manifests itself after the termination of the service under the Foreign Employer.
7. Pension or Contribution Provident Fund.	The Officer will not be allowed to join any pension or contributory Provident Fund scheme.
8. Medical facilities	The foreign employer/borrowing Government will provide the medical facilities not inferior to those which the Officer would have been enjoyed in his parent Government but for his deputation.
9. Grant of Gratuity or Pension for injury or Death.	The Foreign Employer will be responsible for payment of any gratuity or pension that may be admissible under the rules if any injury is sustained or death occurs during the services under the foreign employer.
10. Compensatory allowance.	The whole expenditure in respect of any compensatory allowance for the period of leave during, and/or at the end of services under the Foreign Employer/borrowing Governments before he joins his parent Government will be borne by the Foreign Employer/borrowing Government.
11. Local Allowance	The Officer will be entitled to the Local(City) allowance, House rent allowance and other local allowances according to the rules of the foreign Employer/borrowing Government.
12. Bonus	The Officer will be entitled to the Bonus if any, at the rate as declared and allowed by the Foreign employer to its employees if he opts the scale of pay of the deputation post.
13. Leave Rules	The Officer will remain subject to leave Rules applicable to the Service of which he is a member.
14. Traveling Concession	The Officer will be entitled to leave Travel Concession from the Foreign Employer/borrowing Government on the scale he is entitled to under the parent Govt. and the cost of such concession will be borne by the foreign Employer/borrowing Government.
15. Residential Accommodation.	The Officer will be entitled to the residential accommodation according to the Rules of his parent Government (or the Rules of the Foreign Employer/borrowing Government according to his option to draw his own grade pay or the scale of pay of the deputation post)and the expenditure should be borne by the foreign employer/borrowing Government.

16.Moveable & Immoveable properties.

The Officer will regularly furnish returns of Moveable and immovable properties owned him to his Parent Government.

17.Commencement & Termination of Deputation Services.

The date of Commencement of the Services on deputation will be the date on the Officer handed over charge of the post in his Parent Department /Office and the date of termination will be the date he takes over charges of the post in his Parent Department/ Office as provided under F.Rs & S.Rs.

**P.Kharkongor,
Commissioner & Secretary to the Govt.of Meghalaya,
Agriculture etc Departments.**

The 17th August, 2010.

OFFICE MEMORANDUM

Subject :- Transfer of State Government Employees to other Govt. Departments, Companies, Corporations etc. - Deputation (Duty) Allowance.

No.FEG.74/92/365.—Consequent upon the revision of pay structures on the recommendation of the 4th Meghalaya Pay Commission and in partial modification of the previous O.M. No.FEG.74/72/357, dated 21st December, 1998, it has been decided that the existing rate of Deputation (Duty) Allowance as specified under para 4.1 and the limit of Deputation pay as specified under para 4.5 of the said O.M., referred to above, be revised as follows :-

4.1. The Deputation (Duty) Allowance admissible shall be at the following rates.

- (a) 5% of the basic pay subject to a maximum of Rs.1000/-per mensem for transfer within the same station.
- (b) 10% of the basic pay subject to a maximum of Rs. 2000/- per mensem in all places other than the same station.

Provided that the basic pay plus deputation (Duty) allowance should not exceed Rs. 46,760/- (maximum pay of the Head of Department).

4.5. In order that no employee receives an abnormal pay increase by virtue of being posted on deputation, the Authority ordering the deputation will ensure that the minimum pay in the scale of pay of the post to which such deputation is made is not substantially in excess of his basic pay plus deputation (duty) allowance at prescribed rates. Where such minimum substantially exceeds the emoluments admissible under the alternative of drawing deputation (duty) allowance at prescribed rates, the Appointing Authorities are expected to apply the provisions of Fundamental Rules 37 and specially restrict the pay of deputationists to a suitable figure below the minimum pay of the posts. For sake of uniformity, it has been decided that the pay allowed under F.R. 37 should not exceed the basic pay of the deputationists by more than the amounts shown below :-

(a) For employees in receipt of basic pay below Rs. 9,000/-	20% of basic pay.
(b) For employees in receipt of basic pay above Rs. 9,000/- per mensem but below Rs. 19,800/- per mensem.	15% of basic pay or Rs. 1,800/- per mensem whichever is more.
© For employees in receipt of basic pay above Rs. 19,800/- per mensem.	12 $\frac{1}{2}$ % of basic pay or Rs. 2900/- per mensem whichever is more.

2. The new rate shall have effect from 1st January, 2007.

3. It may be noted that all other conditions as laid down in the previous O.M.No.FEO.74/72/355, dated 18th September, 1993 would continue to apply, as before.

N. S. SAMANT,

Commissioner & Secretary to the Govt. of Meghalaya,
Finance (Establishment) Department.

The 3rd September, 2010.

CORRIGENDUM

No.FEG.74/72/367.—The letter No.appeared in O.M.No.FEG.74/92/365, dated 17th August, 2010 may please be read as No.FEG.74/72/365, dated 17th August, 2010.

D. MUKHIM,

Under Secretary to the Govt. of Meghalaya,
Finance (Establishment) Department.

The 27th May, 2011.

No.AGRI/ME-7/2005-06/Pt.II/83.

Reference is made to the Govt. of India, Ministry of Agriculture, Department of Agriculture & Co-operation, Krishi Bhavan, New Delhi, letter No. 13011/15/99-Credit-II, dtd 16.07.1999 regarding the 'Implementation of National Agriculture Insurance Scheme (Rashtriya Kishi Bima Yojana) in the country -Administrative Instructions' and letter No. 13011/04/2004-Credit II, dtd. 10th March 2011, regarding the 'Administrative Approval for implementation of National Agriculture Insurance Scheme (NAIS) on existing pattern during 2011-12'.

The National Agricultural Insurance Scheme (NAIS) is being implemented the country since Rabi 1999-2000 season. The State Government is also implementing the Scheme in Meghalaya since Kharif 2000 season at the C.D. Block level in collaboration with Agriculture Insurance Company of India Ltd. (AIC). The Scheme will be continued Kharif 2011 season on the following conditions.

Agriculture Insurance Company of India Limited will be the Implementing Agency (IA) of the scheme as decided by the Govt. of India.

1. RISKS COVERED AND EXCLUSION:

Comprehensive risk insurance will be provided to cover yield losses due to non-preventable risks, viz.:

- i) Natural fire & Lightning
- ii) Storm, Hailstorm, Cyclone, Typhoon, Tempest, Hurricane, Tornado etc.
- iii) Flood, Inundation and Landslide
- iv) Drought, Dry Spells
- v) Pests/ Diseases

Losses arising out of war & nuclear risk, malicious damage & other preventable risks shall be excluded.

2. CROPS & AREAS COVERED:

The Scheme would broadly cover Ahu Paddy, Sali Paddy, Ginger and Kharif Potato at the C. D. Block level with unit of insurance as C. D. Block i.e each C.D. Block will be considered as one unit for the purpose of Crop Cutting Experiments (CCEs).

The crops and areas to be covered under the Scheme during Kharif 2011 season are given in **Annexure-I**.

3. FARMERS COVERED:

The scheme is applicable to all the farmers growing Ahu Paddy, Sali Paddy, Ginger and Kharif Potato crops in the notified areas.

a) On Compulsory Basis:

Under the Scheme, insurance coverage is compulsory for all loanee farmers availing Seasonal Agricultural Operations (SAO) loans from Financial Institutions for notified crops in notified areas up to the full loan amount. Additional coverage under the Scheme is also available (at the option of farmer), beyond the loan amount up to the value of 150% of average yield (Average yield of the State is based on yield of past 3 years in case of Ahu Paddy, Sali Paddy and past 5 years in case of Ginger and Kharif Potato crops). The maximum value of additional coverage is equivalent to State average yield multiplied by Minimum Support Price (MSP) announced by the Government of India or the Market Price (MP) where MSPs are not announced in the last season/year.

That for loanee farmers, in such cases where amount of crop loan availed works out to be more than either the value of Threshold Yield or 150% of average yield, normal premium rates (lowest of flat rates or actuarial rates) shall be applicable on the full amount of loan availed, as full amount of loan is to be compulsorily insured.

b) On Voluntary Basis:

That coverage is also available for all non-loanee farmers on optional basis. The sum insured in case of non-loanee farmer is calculated on the basis of value of T. Y. i.e. Threshold Yield multiplied by MSP and it can be extended to the value of 150% of Average Yield.

4. INDEMNITY LEVEL, SUM INSURED LIMITS, PREMIUM RATES:

Level of Indemnity, Sum Insured Limits and Premium rates are given in *Annexure -II*.

5. SUBSIDY ON PREMIUM:

Small & marginal farmers shall be provided 10% subsidy on premium rate to be shared equally by the Central and State Government. For the purpose of subsidy to small and marginal farmers under the above-mentioned Insurance Scheme, the definition of the small and marginal farmers shall be the same as accepted by the Government for the Integrated Rural Development Programme.

6. SEASONALITY DISCIPLINE

Loaning and acceptance of proposal by Branches / PACs and receipt of Declarations by AIC will be as per *Annexure-III*.

7. CUT-OFF DATE FOR SUBMISSION OF YIELD DATA BY THE STATE GOVT.:

The cut-off date for submission of yield data based on minimum crop cutting experiments for Kharif 2011 season, from the Govt. of Meghalaya to Implementing Agency (AIC) is **31st March 2012**.

8. CLAIM SETTLEMENT AND CLAIM SHARING:

Indemnity Claims under NAIS will be settled on the basis of minimum 16 Crop Cutting Experiments conducted at each C. D. Block level. The claims shall be settled solely on the basis of yield data furnished by the Directorate of Agriculture / Directorate of Economics & Statistics arrived at through Crop Cutting Experiments (CCEs) conducted by the State Government under GCES and not on any Basis such as Annavari / Paisawari, declaration of famine/drought/flood by any Government Departments/agency.

Risk of Implementing Agency (AIC) in meeting claims would be restricted to 100% of the premium in case of food and oilseeds crops and 150% for annual commercial / horticultural crops. Claims beyond 100% of the premium in case of food and oilseeds crops and beyond 150% for annual commercial / horticultural crops will be borne by the Government.

9. Administrative and Operational expenses to the extent of 20% to be shared equally between Central and State Governments.

10. Total Publicity and bank service charges to be shared equally by Central and State Governments.

11. GUIDELINES FOR FINANCIAL INSTITUTIONS(FIs):

- (i) The FIs shall extend additional loan above the scale of finance towards premium. The FIs shall submit consolidated crop insurance Declarations separately for each crop and each notified area on monthly basis through the designated nodal offices as per the cut-off dates prescribed.
- (ii) The FIs shall also receive individual proposals from non-loanee farmers seeking coverage, scrutinize the proposals, accept premium, consolidate the proposals and route them through their designated nodal offices within their service area as per the cut-off dates prescribed. All non-loanee farmers seeking coverage shall operate a bank account with the bank branch.
- (iii) Separate Declaration format as per the prescribed formats, are to be used for loanee and non-loanee farmers.
- (iv) Loanee farmers seeking additional coverage over the loan amount shall be offered coverage subject to observing the cut-off dates as applicable to non-loanee farmers.
- (v) Premium by the nodal banks shall be remitted by way of a single demand draft/instrument for a particular lot of Declarations. However, separate instruments shall be drawn for loanee and non-loanee farmers.
- (vi) That, guidelines in regard to crop loans, issued by RBI/NABARD shall be complied with by the FIs.
- (vii) The Nodal banks shall ensure coverage of all crop loans and shall obtain full and accurate particulars from all the FIs within their jurisdiction. They must also ensure coverage of proposals received from all non-loanee farmers within their jurisdiction. The FIs shall only be liable / responsible for all omissions/commissions/errors committed by them.

- (viii) Correct premium rates shall be ascertained from the table given above and premium computation (sum insured x premium rate) shall be done accurately. In respect of small and marginal farmers only net premium need to be remitted. Remission of excess premium shall not entitle for increase in sum insured/liability at a later date.
- (ix) **Declaration received after the prescribed cut-off dates shall be summarily rejected and the responsibility/liability for such proposals rests with the Nodal banks / FIs.**

12. COVERAGE THROUGH KCC

The Financial Institutions shall compulsorily cover all crop loans disbursed for notified crops through Kisan Credit Cards and banks shall maintain necessary registers and control for smooth and effective coverage of loan. In case the total amount of loan for particular crop withdrawn through KCC during the season exceeds the sub-limit fixed for the crop then the sum insured shall be limited to the sub-limit fixed for such crop in the KCC. The KCC sub-limit for consumption, medium term loans, allied activities and uninsurable crop loans are not eligible for coverage. The Banks shall ensure the following while giving loans through KCC.

- (a) The "Credit Appraisal Form" received from the farmer by the bank for issuance of KCC, contains detailed information with regard to the extent of land holding, crops grown, etc. the banks should have no problem in specifying the credit limits for each crop separately. These limits shall also be furnished separately for Kharif and Rabi seasons as also crop-wise in the KCC.
- (b) The farmers while withdrawing money on KCC, shall mention the crop-wise quantum of amount availed (on pay slip) in order that the bank shall note down crop-wise particulars vis-à-vis credit limit approved. The details given by the farmers at the time of withdrawal shall form the basis for coverage under NAIS.
- (c) As the KCC provides for revolving credit, a farmer can withdraw and repay any number of times during the year. This revolving credit may therefore tempt a farmer to go for cyclical withdrawal and repayment during adverse crop season and thus insure his crop for a high sum insured. However, if a farmer is going for higher sum insured (beyond the value of T.Y.) as provided in the scheme, then he will have to do so at the beginning of the season and the cut-off date will be the one applicable for non-loanee farmers.
- (d) It is requested to submit separate Declarations for loanee farmers covered under KCC.

D. N. W. MOMIN,
Director of Agriculture
Cum Nodal Officer
National Agricultural Insurance Scheme (RKBY)
Meghalaya, Shillong.

Annexure – I**CROP: AHU PADDY**

Sl. No.	Districts	Sl. No.	Defined Areas	No. of Crop Cutting Expts (CCEs) Planned
1	Ri-Bhoi	1	Umsning Dev. Block	20 Expts
		2	Umling Dev. Block	20 Expts
2	West Khasi Hills	3	Mawshynrut Dev. Block	20 Expts
		4	Ranikor Dev. Block	20 Expts
		5	Dambo Rongjeng Dev. Block	20 Expts
		6	Resubelpara Dev. Block	20 Expts
3	East Garo Hills	7	Samanda Dev. Block	20 Expts
		8	Songsak Dev. Block	20 Expts
		9	Kharkutta Dev. Block	20 Expts
		10	Betasing Dev. Block	20 Expts
		11	Dadenggiri Dev. Block	20 Expts
		12	Dalu Dev. Block	20 Expts
4	West Garo Hills	13	Rongram Dev. Block	20 Expts
		14	Selsella Dev. Block	20 Expts
		15	Zikzak Dev. Block	20 Expts
		16	Tikkrikilla Dev. Block	20 Expts
		17	Gambegre Dev. Block	20 Expts
		18	Chokpot Dev. Block	20 Expts
5	South Garo Hills	19	Baghmara Dev. Block	20 Expts
		20	Rongara Dev. Block	20 Expts
		21	Gasuaparadev. Block	20 Expts
6	Jaintia Hills	22	Laskein Dev. Block	20 Expts
		23	Thadlaskein Dev. Block	20 Expts
	Total	23		460 Expts

Annexure – I
Contd....

CROP: SALI PADDY

Sl. No.	Districts	Sl. No.	Defined Areas	No. of Crop Cutting Expts (CCEs) Planned
1	Ri-Bhoi	1	Umsning Dev. Block	20 Expts
		2	Umling Dev. Block	20 Expts
		3	Jirang Dev. Block	20 Expts
2	West Khasi Hills	4	Mairang Dev. Block	20 Expts
		5	Mawkyrwat Dev. Block	20 Expts
		6	Mawshynrut Dev. Block	20 Expts
		7	Nongstoin Dev. Block	20 Expts
		8	Ranikor Dev. Block	20 Expts
		9	Mawthadraishan Dev. Block	20 Expts
		10	Songsak Dev. Block	20 Expts
		11	Dambo Rongjeng Dev. Block	20 Expts
		12	Resubelpara Dev. Block	20 Expts
3	East Garo Hills	13	Samanda Dev. Block	20 Expts
		14	Kharkuttadew. Block	20 Expts
		15	Betasing Dev. Block	20 Expts
		16	Rongram Dev. Block	20 Expts
		17	Dadenggiri Dev. Block	20 Expts
		18	Dalu Dev. Block	20 Expts
		19	Selsella Dev. Block	20 Expts
		20	Zikzak Dev. Block	20 Expts
		21	Tikkrikilla Dev. Block	20 Expts
		22	Gambegre Dev. Block	20 Expts
		23	Chokpot Dev. Block	20 Expts
		24	Baghmara Dev. Block	20 Expts
		25	Rongara Dev. Block	20 Expts
4	West Garo Hills	26	Gasuapara Dev. Block	20 Expts
		27	Amlarem Dev. Block	20 Expts
		28	Khliehriat Dev. Block	20 Expts
		29	Laskein Dev. Block	20 Expts
		30	Thadlaskein Dev. Block	20 Expts
		31	Saipung Dev. Block	20 Expts
		32	Mawryngkneng Dev. Block	20 Expts
5	South Garo Hills	33	Mylliem Dev. Block	20 Expts
		34	Mawphlang Dev. Block	20 Expts
		35	Mawsynram Dev. Block	20 Expts
		36	Mawkyrew Dev. Block	20 Expts
		37	Pynursla Dev. Block	20 Expts
		38	Shella Dev. Block	20 Expts
		39	Khatarshnong Laitkroh Dev. Block	20 Expts
		Total	39	780 Expts

Annexure - I
Contd...

CROP: GINGER				
Sl. No.	Districts	Sl. No.	Defined Areas	No. Of Crop Cutting Expts (CCEs) Planned
1	Ri-Bhoi	1	Umsning Dev. Block	20 Expts
		2	Umling Dev. Block	20 Expts
		3	Jirang Dev. Block	20 Expts
2	West Khasi Hills	4	Mairang Dev. Block	20 Expts
		5	Mawshynrut Dev. Block	20 Expts
3	East Garo Hills	6	Songsak Dev. Block	20 Expts
		7	Dambo Rongjeng Dev. Block	20 Expts
		8	Resubelpara Dev. Block	20 Expts
		9	Samanda Dev. Block	20 Expts
		10	Kharkuttadew. Block	20 Expts
4	West Garo Hills	11	Betasing Dev. Block	20 Expts
		12	Rongram Dev. Block	20 Expts
		13	Dadenggiri Dev. Block	20 Expts
		14	Datu Dev. Block	20 Expts
		15	Selsella Dev. Block	20 Expts
		16	Zilkak Dev. Block	20 Expts
		17	Tikkrikilla Dev. Block	20 Expts
		18	Gambegre Dev. Block	20 Expts
5	South Garo Hills	19	Chokpot Dev. Block	20 Expts
		20	Baghmara Dev. Block	20 Expts
		21	Rongara Dev. Block	20 Expts
		22	Gasuapara Dev. Block	20 Expts
6	Jaintia Hills	23	Thadlaskein Dev. Block	20 Expts
		24	Laskein Dev. Block	20 Expts
7	East Khasi Hills	25	Mawryngkneng Dev. Block	20 Expts
		26	Mylliem Dev. Block	20 Expts
		27	Pynursla Dev. Block	20 Expts
		28	Khatarshnong Dev. Block	20 Expts
		29	Mawsynram Dev. Block	20 Expts
TOTAL		29		580 Expts

CROP: KHARIF POTATO				
Sl. No.	Districts	Sl. No.	Defined Areas	NO. OF CROP CUTTING EXPTS (CCEs) PLANNED
1	West Khasi Hills	1	Mairang Dev. Block	20 Expts
		2	Mawthadraishan Dev Block	20 Expts
2	East Khasi Hills	3	Mawryngkneng Dev. Block	20 Expts
		4	Mylliem Dev. Block	20 Expts
		5	Mawkyrew Dev. Block	20 Expts
		6	Mawphlang Dev. Block	20 Expts
TOTAL		7		140 Expts

Annexure - II**INDEMNITY LEVEL, SUM INSURED LIMITS, PREMIUM RATES****KHARIF SEASON 2011****LOANEE FARMERS**

Notified Crops	Indemnity Level	Premium Rate	Sum Insured
Ahu Paddy	80 %	2.50 %	Entire Crop Loan amount shall be compulsorily covered as 'Sum Insured' at the specified Premium Rates.
Sali Paddy	90 %	2.50 %	
Ginger	80 %	3.80 %	
Kharif Potato	90%	2.90 %	

NON-LOANEE FARMERS

Notified Crop	Level of Indemnity	Normal Coverage Per ha. (upto value of T.Y. value)		Additional Coverage per ha. (beyond T.Y. and upto 150% of A.Y.)		Total (per ha.)
		Sum Insured (₹) (Level - I)	Normal Premium Rate	Sum Insured Further (₹) (Level - II)	Actuarial Premium Rate	
Ahu Paddy	80 %	11,600	2.50 %	10,200	3.30 %	21,800
Sali Paddy	90 %	13,000	2.50 %	8,700	2.80 %	21,700
Ginger	80 %	79,000	3.80 %	69,000	3.80 %	1,48,000
Kharif Potato	90%	50,600	2.90 %	33,700	2.90 %	84,300

Annexure - III

SEASONALITY DISCIPLINEKHARIF SEASON 2011

Crop Covered	LOANEE FARMERS		NON-LOANEE FARMERS	
	Loaning Period	Final Cut-off Date for Receipt of Declaration by AIC	Cut-off date for receipt of proposals by bank branches/ PACs	Cut-off date for receipt of Declarations by AIC from Banks
Ahu Paddy, Sali Paddy & Kharif Potato	April 2011	31 st May 2011	One month from the date of sowing / planting of the crop of 31 st July 2011, which ever is earlier	One month after the last date for receipt of Proposal at the Nodal Branch OR 31 st August 2011, whichever is earlier
	May 2011	30 th June 2011		
	June 2011	31 st July 2011		
	July 2011	31 st August 2011		
	August 2011	30 th Sept. 2011		
	September 2011	31 st Oct. 2011		
	Final	30 th Nov. 2011		
Ginger	February 2011, March 2011, April 2011	31 st May 2011		
	May 2011	30 th June 2011		
	June 2011	31 st July 2011		
	July 2011	31 st August 2011		
	August 2011	30 th Sept. 2011		
	September 2011	31 st Oct. 2011		
	Final	30 th Nov. 2011		

Note: If loanee farmer wishes to adopt the higher level of Sum Insured, he shall be treated as non-loanee farmer and he shall adhere to cut-off date pertaining to non-loanee framers. He is also required to fill up separate Proposal Form opting for higher Sum Insured.

Declaration Forms should be prepared separately for Loanees / Non-loanees farmers, for each crop and each Notified Area. Bankers Cheque / DD should be in favour of **"AGRICULTURE INSURANCE COMPANY OF INDIA LTD. – AXIS BANK A/c No. 1400 102 0000 1960"** payable at **GUWAHATI**. Filled up Declaration Form, Premium Collection Statement along with the premium DD should be sent to the following address:-

Regional Manager,
Agriculture Insurance Company of India Ltd.,
Guwahati Regional Office,
House No. 160, 3rd Floor,
Rajgarh Road,
Guwahati - 781 007.

Shillong, the 26th May 2011.

OFFICE MEMORANDUM

Subject :- *Ban on air travel of Ministerial accompanying Ministers etc. on tour.*

No.FEM.18/88/Pt.II/16.—In supersession of this Department's O.M.No.FEM.18/88/Pt.II/14, dated 20th December, 2010; it is hereby clarified that all types of tours by Ministerial staff attached to Minister/Parliamentary Secretary/Chairman/Co-Chairman/Vice or Deputy Chairman like UDAs'/LDAs'/Typist/Grade IV are banned completely with immediate effect. However, this order will not apply to cases where UDA is attached to a Minister to perform the duty of a P. A. and also to Personal Assistant or Special Assistant attached to Chief Minister, Hon'ble Speaker & Deputy Speaker Meghalaya Legislative Assembly, subject to the condition that the number of eligible staff accompanying the Chief Minister/Hon'ble Speaker/Deputy Speaker/Minister on official tour should in no case exceed 1 (one).

N. S. SAMANT,
Principal Secretary to the Govt. of Meghalaya,
Finance (A.F.) Department.